



St. John the Baptist Catholic Church - New Freedom, PA **Policy regarding posting photos of a minor (age 17 and under) to the** **Parish Website, Facebook Page, Publications, and/or TV Screens**

- I. No images of any minor (age 17 and under) will be posted to the Parish Website (www.sjbnf.org), Parish Facebook Page (www.facebook.com/sjbnf), Parish TV Screens, or Parish Publications (hereafter referred to as “media areas”) without the written consent of a parent or legal guardian.
- II. In the event a photo of a minor is posted with their name, only the first name of the minor will be used.
- III. When submitting photos containing minors to St. John the Baptist for consideration for posting to media areas:
 - A. All minors in the photo must be identified by first and last name.
 1. If any photo contains minors that are not identified, that photo will not be posted.
 2. All minors in the photo must have a “Photo Consent and Waiver” form on file with the Parish Office.
 - a. If a minor named in the photo does not have a “Photo Consent and Waiver” form on file, that photo will not be posted.
- IV. There is no guarantee that any submitted photo that meets the above criteria will be posted.

Additional Facebook policy:

- **If a parent/guardian posts a photo** of their own child/children and “checks in” or posts directly to the Parish Facebook Page, that action will be considered implied consent by that parent/guardian and will be allowed to remain in the “Visitor Posts” section of the Parish Facebook page.
- If any photo posted to the “Visitor Posts” section contains unidentified minors or if written consent by a parent/guardian is not on file for any identified minors, that photo will be removed from the Parish Facebook Page.

The “Photo Consent and Waiver” form may be found in the Parish Office or on our website www.sjbnf.org. This form may be filled out ahead of time if you wish. You may turn in the consent form to the Parish Office or email your completed form to parish@sjbnf.org. Please make sure you write legibly.